



CPA

CHARTERED
PROFESSIONAL
ACCOUNTANTS
NOVA SCOTIA

Unsung Hero Award

Unsung Hero Award

The CPA Nova Scotia Unsung Hero Award is given to a Member who demonstrates dedication, commitment and outstanding service to individuals or groups within the community. This award is for unpaid, grassroots activities and is intended to honour an “unsung hero” among our Members.

Nominee Information

Name of nominee	
Email	
Employer & Position	
Address & Telephone	

Nomination Process and Instructions

Nominations should be kept confidential and must be signed by at least two individuals (nominators are not required to be Members of CPA Nova Scotia) and must include a letter explaining why they have nominated the individual.

CPA Nova Scotia reserves the right to validate any information contained herein by contacting nominators or outside sources, while acting in accordance with our privacy policy.

Nominators are responsible for ensuring that the information submitted is accurate and sufficient to allow the Member Recognition Committee to fairly evaluate the nomination. Nominators should clearly describe the groups, committees, and organizations with which the Member has been involved, any significant volunteer accomplishments and the relevant dates for each.

Declaration of Nominators

We hereby confirm the accuracy of the information contained in the attached file. We are aware that the Member Recognition Committee may have the main facts in support of this nomination validated by an outside source.

Nominator #1	Email Address
Telephone	Signature
Nominator #2	Email Address
Telephone	Signature

Detailed Information

Nominators must highlight the nominee’s contributions and leadership in providing services and programs in their communities that meet some, or all, of the following criteria:

- Has volunteered for at least five years and has inspired other volunteers, led volunteer groups and/or made significant achievements through volunteering.
- Has contributed to, or led, grassroots activities which improve the quality of life of individuals.
- Has demonstrated initiative and creativity in these roles.
- Serves as a role model to others.

Letters of Support

Please include, at a minimum, two letters from individuals other than the nominators who can attest to the candidate’s activities and contributions and support the nomination submission.

Submission of completed file

Please submit an electronic copy (PDF preferred) of the nomination file, letters of support, and any additional information to Amy MacIsaac, Director of Member Services at amacisaac@cpans.ca using the subject: *Confidential CPA Nova Scotia Unsung Hero Nomination*. Questions may be directed to the same address.

Once the Board of Directors has approved the awards, the award winners will be contacted directly by CPA Nova Scotia. The nominators will be apprised of unsuccessful nominations.

All nomination files must be received by 4:00pm on the published deadline found on the Member Recognition Program page (under the Members menu item) on our website.